



# SANTA FE TRAIL ASSOCIATION

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## Wayside Project Request Form

Use this worksheet as **a planning document for wayside projects**. It will help you focus your content and identify missing elements. All of these are necessary to requesting any assistance for a project. Email completed form to [info@santafetrail.org](mailto:info@santafetrail.org)

**Site name:**

**Your name and contact information:**

Name:

Address:

Phone:

Email:

1. Site physical location ( include address of site and GPS coordinates)
2. What is the status of the site? Is it in danger of destruction? Please explain.
3. What Santa Fe Trail evidence is at this site? Is there a trail connection that is visible at the site location? What can you see? Is there physical evidence at the site?
4. (THEME) What historical events happened at this site related to the Santa Fe Trail? What people, or historical figures were involved? What are the connections to the Trail that people could make to your story?
5. (Summary Story) What do you want to tell people about this site?

6. What are the connections to the SFT that people can make from your story?

This is where we answer *So What? Why should people care about this site? What meaningful information do you want people to discover about this site? This is the visitor experience. What do you want people to feel upon visiting this site? Sadness, pride loss, discovery, love, life, death, work, survival pain fear freedom power, pain family community. The list of possible meanings goes beyond one person's ideas and allows other to connect.*

7. Audience – who will be viewing this site?

8. List the images you have, historical or current, that you have to tell your story. (what types of images are available, are they high resolution, are there any copyright issues?) Please attach pictures.

9. Who owns or controls the site - landowner or county or state entity

Name of Owner:

Address:

Phone Number:

Email:

10. Has approval from the landowner, or managing entity been received for the project? Yes\_\_\_\_ No\_\_\_\_  
(Please note that project cannot proceed without approval.)

**Attach landowner or right-of-way approval. (forms available at: <https://www.santafetrail.org/mapping-marking/markers/maker-grants/>)**

11. Funding: Do you have funds available for the project?

12. If so, how much and are there spending deadlines?

13. If funds are not available for the project, how do you propose to fund it?